

**INTERNAL QUALITY ASSURANCE CELL, PDPU**

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**Minutes of Meeting: 24/8/2018**

(2018-19/M1)

Following were present:

- |                           |   |          |
|---------------------------|---|----------|
| 1. Prof. C. Gopalkrishnan | - | Chairman |
| 2. Prof. N. R. Dave       | - | Member   |
| 3. Prof. T. P. Singh      | - | Member   |
| 4. Prof. Nigam Dave       | - | Member   |
| 5. Prof. Tarun Shah       | - | Member   |
| 6. Shri Abhinav Kapadia   | - | Member   |
| 7. Prof. D. M. Parikh     | - | Member   |
| 8. Prof. Pramod Paliwal   | - | Member   |
| 9. Prof. Anirbid Sircar   | - | Member   |
| 10. Shri Rakesh Kharbanda | - | Member   |
| 11. Dr. Rajesh Patel      | - | Convener |
| 12. Dr. D. Sriram         | - | Convener |

The Chairman extended a cordial welcome to all the members. Thereafter the agenda items were taken up in seriatim for discussion.

Agenda-1: To review the discussions & decisions taken at the previous meeting.

The members reviewed the discussion & decisions taken at the previous meetings.

Agenda-2: To introduce flip classroom methodology.

Flip classroom concept should be introduced, which will make education learning centric than teaching centric.

Agenda-3 To Introduce capsule courses.

It was discussed that the students should explore and learn also from beyond the curriculum to broaden their knowledge and skill set. To serve the purpose we should introduce small duration courses of few hours say 10 to 15 hour per module. It may be related to Finance/ Management/ Material science/Computer/six sigma certificate/environmental certificate & so forth.

Agenda-4 To carry out market survey for Indian gas industry.

A questionnaire to be prepared and a workshop to be planned with the Gas Industry professionals.

The meeting ended with thanks.

  
Convener – IQAC

**INTERNAL QUALITY ASSURANCE CELL, PDPU**

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**Minutes of Meeting: 22/11/2018**

(2018-19/M2)

Following were present:

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|---------------------------|---|----------|
| 1. Prof. C. Gopalkrishnan | - | Chairman |
| 2. Prof. N. R. Dave       | - | Member   |
| 3. Prof. T. P. Singh      | - | Member   |
| 4. Prof. Nigam Dave       | - | Member   |
| 5. Prof. Tarun Shah       | - | Member   |
| 6. Shri Abhinav Kapadia   | - | Member   |
| 7. Prof. D. M. Parikh     | - | Member   |
| 8. Prof. Pramod Paliwal   | - | Member   |
| 9. Prof. Anirbid Sircar   | - | Member   |
| 10. Shri Rakesh Kharbanda | - | Member   |
| 11. Dr. Rajesh Patel      | - | Convener |
| 12. Dr. D. Sriram         | - | Convener |

The Chairman extended a cordial welcome to all the members. Thereafter the agenda items were taken up in seriatim for discussion.

Agenda-1: To review the discussions & decisions taken at the previous meeting.

The members reviewed the discussion & decisions taken at the previous meetings.

Agenda-2: To offer B. Tech. Admission through online mode.  
IQAC advised to approach TCSion to design the module.

Agenda 3 To review Nopaperform agency for inviting online applications for B. Tech.,  
M. Tech. & Ph.D.

The members expressed that we should explore the possibilities with the vendor.

Agenda-4 To arrange distinguished lecture series from the country and abroad.  
The members expressed that the Chief HR Officer can be assigned this task. Such lecture series may start in Month of October and may continue till February.

Agenda-5: To look for arranging admission processes expensively.

The IQAC recommended to establish an admission cell, for which the separate staff also can be recruited.

The meeting ended with thanks.

  
Convener – IQAC

**INTERNAL QUALITY ASSURANCE CELL, PDPU**

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**Minutes of Meeting: 27/2/2019**

(2018-19/M3)

Following were present:

- |                           |   |          |
|---------------------------|---|----------|
| 1. Prof. C. Gopalkrishnan | - | Chairman |
| 2. Prof. N. R. Dave       | - | Member   |
| 3. Prof. T. P. Singh      | - | Member   |
| 4. Prof. Nigam Dave       | - | Member   |
| 5. Prof. Tarun Shah       | - | Member   |
| 6. Shri Abhinav Kapadia   | - | Member   |
| 7. Prof. D. M. Parikh     | - | Member   |
| 8. Prof. Pramod Paliwal   | - | Member   |
| 9. Prof. Anirbid Sircar   | - | Member   |
| 10. Shri Rakesh Kharbanda | - | Member   |
| 11. Dr. Rajesh Patel      | - | Convener |
| 12. Dr. D. Sriram         | - | Convener |

The Chairman extended a cordial welcome to all the members. Thereafter the agenda items were taken up in seriatim for discussion.

Agenda-1: To review the discussions & decisions taken at the previous meeting.

The members reviewed the discussion & decisions taken at the previous meetings.

Agenda 2 Scholarship schemes for SC/ST & Female students.

It was recommended to devise a scheme for Half Tuition Fee Waiver for SC/ST & Female students from 1<sup>st</sup> semester w. e. f. 2019 admissions.

Agenda-3 Strengthen R & D activities.

IQAC recommended that Dr. C. Ganguli should prepare for status and benchmarking to strengthen R & D while referring national and state level institutions. The present composition of the Research advisory board should be reviewed to make it more effective.

Agenda-4 To conduct energy audit & safety audit of campus.

The IQAC considered that Energy Audit and also the Safety Audit should take place, for this technical support can also be sought from GERMI.

The meeting ended with thanks.



Convener – IQAC

**INTERNAL QUALITY ASSURANCE CELL, PDPU**

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**Minutes of Meeting: 28/5/2019**

(2018-19/M4)

Following were present:

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|---------------------------|---|----------|
| 1. Prof. C. Gopalkrishnan | - | Chairman |
| 2. Prof. N. R. Dave       | - | Member   |
| 3. Prof. T. P. Singh      | - | Member   |
| 4. Prof. Nigam Dave       | - | Member   |
| 5. Prof. Tarun Shah       | - | Member   |
| 6. Shri Abhinav Kapadia   | - | Member   |
| 7. Prof. D. M. Parikh     | - | Member   |
| 8. Prof. Pramod Paliwal   | - | Member   |
| 9. Prof. Anirbid Sircar   | - | Member   |
| 10. Shri Rakesh Kharbanda | - | Member   |
| 11. Dr. Rajesh Patel      | - | Convener |
| 12. Dr. D. Sriram         | - | Convener |

The Chairman extended a cordial welcome to all the members. Thereafter the agenda items were taken up in seriatim for discussion.

Agenda-1: To review the discussions & decisions taken at the previous meeting.

The members reviewed the discussion & decisions taken at the previous meetings.

Agenda-2: How to raise the number of Ph. D. admissions.

IQAC advised that the admission process may be held twice a year, which can result in more no. of ph. D. admissions.

Agenda-3: To establish the office of Alumni.

Recommended to establish the office. PDPU graduates may be employed to run the office.

The meeting ended with thanks.



Convener – IQAC