

# TENDER DOCUMENT



## PROCUREMENT OF GYM EQUIPMENTS



**PANDIT DEENDAYAL PETROLEUM UNIVERSITY**

Raisan, Gandhinagar - 382 007, Gujarat, INDIA.

[www.pdpu.ac.in](http://www.pdpu.ac.in)

## TENDER DOCUMENT

### Procurement of Gym Equipments

Sealed tenders (with two bid system, technical & financial) are invited from the dealers/ manufacturers of gym facilities at our Campus on supply & install model including:

The important details of the tender are as follows:

1	Last Date & Time for Submission of Bid	:	Up to 15.00 hours of 16/05/2017
2	Pre Bid Meeting	:	09/05/2017 @12.00 hours
3	EMD	:	Rs. 5,000/- (Rupees Five Thousand Only)
4	Security Deposit (in form of FD/Cash/BG)	:	10% of the value of the Purchase Order

Interested parties may download the tender document containing the detailed terms and conditions from our website [www.pdpu.ac.in](http://www.pdpu.ac.in)

**Earnest Money Deposit (EMD):** The tenders must be accompanied with EMD in the form of DD/Pay order/ FDR of Rs. 5,000/- (Rupees Five Thousand only) drawn in favor of Pandit Deendayal Petroleum University payable at Ahmedabad for the fulfillment of the contract. Applications without Earnest Money shall be rejected by the University. No interest is payable on the earnest money. The EMD of the successful bidder will be released after submission of security deposit equivalent to 10% of the value of the Purchase Order. The security deposit will be released after completion of warranty period without any interest. The EMD of unsuccessful bidders will be released after finalization of the tender.

1. The tender documents shall be consolidated i.e. Technical and Commercial / Financial Bid.
2. The offer is liable to be rejected if it is:
  - a) Incomplete.
  - b) Not properly filled.
  - c) Received after the due date.

- d) Not accompanied with demand draft of Earnest Money deposit of Rs. 5,000/- (Rupees Five Thousand only)
- e) Not accompanied with complete technical specifications and make/ model and other documents required to be submitted.

**Essential Information of the intending Bidders:** (proof/supporting documents to be enclosed for the points mentioned below)

1. Brief Profile of the Bidder mentioning the list of clients in Government Organization / PSU / Academic / Research Institutes / Reputed Organization during last 03 (three) years wherein similar Gym Equipments have been supplied with value of PO.
2. Technical specifications of the equipments with make / model proposed to be supplied as per Annexure –“A”.
3. The bidder shall have PAN (Permanent Account Number) allotted by the Income Tax Department. The documentary proof of the same has to be enclosed.
4. The bidder should be registered under Sales Tax, Service Tax Act as applicable. The documentary proof of the same has to be enclosed.

Note:

The Bid must be submitted in the prescribed proforma along with Terms and Conditions duly signed and dated with office seal and placed in separate sealed envelopes superscripted accordingly in bold letters, both these envelopes be enclosed in a large envelop. The bids of only bidders who satisfy the prequalification requirements after evaluation of the prequalification bid will be opened. The bidder should satisfy all the terms and conditions laid down in the tender document.

### **Terms & Conditions:**

#### General Terms

1. Rates quoted must be valid for a minimum period of 90 days from the last date of submission of bid.
2. Taxes/ Duties/ Charges if any, to be mentioned specifically otherwise the price will be treated as inclusive of them

3. Details of after sale warranty/ guarantee/ AMC charges (for 3 – 5 years) etc. shall be provided unambiguously
4. Name of the manufacturer must be clearly specified while indicating the make of the product.
5. Please quote your rates exactly as per our enquiry only.
6. Payment Terms:
  - a. 70% against Delivery of Equipments
  - b. 20% on Installation & Commissioning of Equipments
  - c. 10% after completion of 3 months of commissioning
7. Payment shall be made by cheque or online transfer upon submission of invoice, after satisfactory certification by the authorities of the University. Bank Guarantee will be essential in case if any partial advance is demanded before delivery.
8. The University reserves the right to accept or reject any tender, in whole or in part thereof, without assigning /specifying any reason thereof.
9. The Security Deposit will remain with the University during the contract period. This Security Deposit will be refunded after successful completion of the warranty term. The Security Deposit amount will not carry any interest.
10. Jurisdiction at Ahmedabad
11. The offer should be submitted by Courier/Regd. Post, with super subscribe “Tender Enquiry for Procurement of Gym Equipments” on the sealed envelope, so as to reach PDPU latest by 16/05/2017, 3.00 PM.
12. Any conditional offer or any deviation from the terms and conditions of the tender document shall render the tenderer liable to rejection.

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13. The supplier / dealer / service provider is responsible for installation & commissioning of GYM Equipments in the campus

14. Rates quoted should include delivery at PDPU campus i.e. delivery, installation & commissioning up to the University at desired location as per the decision of competent authority shall be included in the quoted price only.
15. Technical details/ literature/ operation manual etc. must be provided with technical bid.
16. List of essential spare parts along with the rates must be enclosed wherever necessary.
17. It shall be normally presumed that material(s) are available ex-stock and shall be supplied immediately. If not so, the delivery period shall be specifically mentioned in the quotation but should not be more than 15 Days from the date of the issue of purchase order.
18. The quotations must be submitted along with the copies of Certificate of Authorized Dealership.
19. All damaged or unapproved Gym Equipments shall be returned at the risk and cost of the authorized dealers/suppliers and incidental expenditure there upon shall be borne by the concerned party.
20. The defective or unaccepted Gym Equipment will be replaced at the entire cost and risk of the selected bidder only. PDPU will not bear any expenses on this account.
21. The delivery period of the Gym Equipments shall be 15 Days from the date of Purchase Order. The delivery period can be extended at the sole discretion of the Chief Campus Manager - PDPU in special circumstances on written request from the selected bidder. Penalty @ 1% of Purchase Order Value per week, up to maximum 10% of the purchase order value, shall be applicable for the actual delayed period after the due delivery date.
22. Warranty period, wherever applicable, should be clearly specified as per Company / Manufacturer's rules / norms. Under no circumstances it shall be less than 12 months.
23. The Gym Equipments will be dispatched by the supplier after inspection, if desired, by Chief Campus Manager - PDPU through his representative to check the quality & specification of the Gym Equipment's being supplied.

## 24. Pre Bid Meeting:

A pre-bid meeting with all the prospective bidders shall be held as per bidding schedule in the office of PDP, wherein the prospective bidders will have an opportunity to obtain clarification regarding supply and tender conditions. However, before this meeting, the prospective bidders are advised to send their request for clarification which shall be attended in the meeting.

No individual correspondence shall be made thereafter with the prospective bidders / their representatives.

## 25. CORRUPT OR FRAUDULENT PRACTICES

The PDP requires that the Bidder under this bid observes the highest standards of ethics during the procurement and execution of such contracts.

In pursuance of this policy, the terms are set forth as follows:

“corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of the public official in the procurement process or in contract execution; and

“Fraudulent practice” means misrepresentation of facts in order to influence the procurement process or execution of a contract to the detriment of the PDP, and includes collusive practice among Bidder (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the PDP of the benefits of the free and open competition;

The PDP will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

The PDP will declare a firm ineligible, either indefinitely or for a specified period of time, for award of the contract if at any time it determines that the firm has engaged in corrupt and fraudulent practices in competing for or in executing the contract.

**Techno-Commercial Bid**  
**Annexure – A**

Sr. No.	Equipment Name	Qty.	Unit Price	Brand and Model	Total Amount
<b>Cardio Equipment</b>					
1	Commercial U Bike	1		Sports Art - C55U, Nautilus U918, Life Fitness Integrity Series	
2	Spin Bike	1		Turbuster GSS 101, Schwinn, Spinner	
3	Commercial Treadmill 4 HP Motor	2		Turbuster TR8000, Nautilus T618, Life Fitness Integrity Series	
4	Commercial Treadmill 3 HP Motor	1		Turbuster TR8000, Nautilus T616, Life Fitness Integrity Series	
5	Commercial Cross Trainer	1		Turbuster E7100, Nautilus E618, Life Fitness Integrity Series	
6	Rowing Machine	1		Concept2	
<b>Strength Equipment</b>					
1	Functional Trainer	1		Sports Art - S972, Nautilus Freedom Trainer, Cybex Bravo	
2	Dual Station - Chest and Shoulder	1		Turbuster DK 108, Cybex VR1 Dual, StarTrac HumanSport	
3	Dual Station - Leg Extension/Leg Curl	1		Turbuster DK 100, Cybex VR1 Dual, StarTrac HumanSport	
4	Dual Station - Biceps and Triceps	1		Turbuster DK 105, Cybex VR1 Dual, StarTrac HumanSport	
<b>Free Weights and Benches</b>					
1	Adjustable Bench	2		1. Essar Grade MS Sheet 5 MM 2. 40 Density HD Foam prime grade 3. H 18 " - L 47 " 4. Seat Width 10"	
2	Utility Bench	1		1. Essar Grade MS Sheet 8 MM 2. 40 Density HD Foam prime grade 3. H 36 " - L 27 " 4. Seat Width 10"	
3	Smith Machine	1		Turbuster JL 920	

4	2-Tier Dumbbell Rack	1		1. Essar Grade MS Sheet 8 MM 2. Dimension - L - 72" x W - 26" x H - 43" 3. Saddles for 12 pairs	
5	Dumb Bells	274		1. Material - MS + Chrome Plated 2. Exterior - Hard rubber coated weight 3. Knurling on grip	
6	Kettle Bells	104		1. Material - Cast Iron	
7	Plates	124		1. Material - MS 2. Dimension of hole - Diameter 2.25"	
8	Olympic Bar	2		1. ISPL grade 30 MM Round Bar 2. Bearing type ends (not bushing) 3. Dimensions - Diameter for inner rod - 1.1" & for ends - 2" 4. Knurling on grip	
9	Short Bar (4 ft.)	2		1. ISPL grade 30 MM Round Bar 2. Bearing type ends (not bushing) 3. Dimensions - Diameter for inner rod - 1.1" & for ends - 2" 4. Knurling on grip	
10	Short Bar (5 ft.)	2		1. ISPL grade 30 MM Round Bar 2. Bearing type ends (not bushing) 3. Dimensions - Diameter for inner rod - 1.1" & for ends - 2" 4. Knurling on grip	
<b>Fitness Accessories</b>					
1	Swiss Ball - 65 cms.	2		Grand Slam	
2	Swiss Ball - 75 cms.	2		Grand Slam	
3	Aerobics Mat	6		Grand Slam	
4	Jump Rope/Skipping Rope	6		Unbranded	



5	Weighing Scale (Commercial)	1		1. Digital weighing scale 2. 4 sensor accurate weighing measurement 3. Least count of 100 grams 4. Display size 2" 5. Measurement capability of 180 kgs.	
				Total Amount	

**Note:**

1. Specification as mentioned for above items is minimum. Any higher specifications can be considered.
2. The rate should be quoted exclusive of VAT. Excise Duty and any other levies /taxes shall be as per applicable at the time of tendering and should be mentioned separately. There should not be overwriting in rates and units.
3. Samples of approved quality/material/pattern and which fulfils technical requirements as well as reasonable on rates shall be considered.
4. Quantity of each item to be actually purchased may be increased or decreased at the discretion of PDPU. However, the price quoted per item in the tender will remain constant and is not subject to change with the increase or decrease in the quantity of each item to be actually purchased.
5. PDPU reserves the right to accept the offer in full or part without any change in the rates quoted by the bidder

**Name, Address and Signature of the Tenderer**

**Declaration**

I the under signed, ....., have read and understood the terms and conditions laid down by PDPU to this tender and I undertake to supply the products as per the said terms and conditions.

