

**Pre-Qualification bid
for
Construction
of Academic Block-F
at
PDPU Campus, Gandhinagar**

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A**Invitation for Bids****Construction of Academic Block-F at PDPU, Gandhinagar****(General Civil works, PHE, Electrical, FFTG and other related services works)**Issue to : Download the document from [website www.pdpu.ac.in](http://www.pdpu.ac.in)

Bidders Name :

Bidders Address :

Date of Issue : __/__/2017

Form of Receipt of Bid Fee : Refer Annexure

PANDIT DEENDAYAL PETROLEUM UNIVERSITY

Raysan Village, Koba Circle,

Gandhinagar 382 007

Web Site: www.pdpu.ac.in**Email: manshil.sonagra@pdpu.ac.in****December - 2017**

Name of Work	:	CONSTRUCTION OF ACADEMIC BLOCK-F AT PDPU CAMPUS
Bidding Document Available From	:	Download the document from Website From 12.12.2017 onwards to 05.01.2017
Last Date and Time for Submission of this Bid	:	Date: 05.01.2018 Time 16:00 Hours
Address	:	Pandit Deendayal Petroleum University (PDPU), Raysan Village, Koba Circle, Gandhinagar-382 007
Officer Inviting Bids	:	Registrar, Pandit Deendayal Petroleum University (PDPU), Gandhinagar

The pre-qualification document should be in prescribed form, duly completed and signed shall be submitted in a sealed cover super scribed as "**Pre qualification of contractor for Academic Block F at PDPU**" shall be as per the schedule above. The applicant shall mention on the sealed cover the company name, phone number and name of the contact person.

Applicant shall submit all the information in digital format (CD) also in addition to the hard copies.

Contacting Officer:

In case bidders need any clarification, they can contact the following office:-

Registrar,
Pandit Deendayal Petroleum University,
Raysan,
Gandhinagar.

B	Pre Qualification Requirements
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B.1	Description of Propose work
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The proposed construction of Academic building is for Pandit Deendayal Petroleum University at Gandhinagar. The energy efficient and environmentally friendly building design combines with landscape areas, institutional buildings with state of the art amenities and safety and security of the existing structures and occupants.

General Information:

The work of **CONSTRUCTION OF ACADEMIC BLOCK-F** at PDP campus, Gandhinagar, consist of

- 1) Approximate Built up Area – 8,750 Sqmt
- 2) (Ground + 6) structure
- 3) Floor to floor height is ranging from 3.5m – 4.5m
- 4) Basic finishes as specified below. (refer the attached annexure for reference images for finishing items and expectation of PDP)

Basic Finishes:

Structural Finishing : RCC Framed structure with Plaster

Flooring : Kotah and Vitrified tiles

Internal Wall surfaces : Plastered

External Wall surfaces : Sand face plaster and Acrylic paint

Ceilings : Plastered

Doors/Window : Aluminium and Wooden

External areas : Kotah stone,etc

Note:

- 5) Scope of works, project description and architectural finishes mentioned in the bid documents are indicative and are **subject to change during detail design.**
- 6) The Client reserves the right to **change the quantum of Electrical/ELV works depending on final requirement** and schedule of completion of different floors. In case of postponement / cancellation / reduction / increase of Electrical / ELV works, the Contractor shall have to execute revised quantum and payment shall be made for quantities actually executed

B.2	Definitions
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1. Employer, Client, Institute, Authority, PDPU means Pandit Deendayal Petroleum University, Gandhinagar.
2. **Project cost:** Project cost means Civil works, Electrical works, Plumbing works, ELV works etc. for construction of ACADEMIC BLOCK-F at PDPU.
3. **Similar Project / Work:** The word Similar Project / work mean Architectural Building Project (Only Corporate & Government office buildings, Institutional Buildings, Hospital Building, hotel building shall be considered for evaluation) with finishing and integrated MEP services like, Electrical, Plumbing, Fire Fighting. Interiors & General Development Works.

Only Core & Shell work shall not be considered as an individual completed project.

B.3	Important Information for Bidders
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1. If the Bid Document is taken in company's name, a 'power of attorney', in favour of the person who is authorized to sign the Bid document on behalf of the company, must accompany the Bid Document.
2. **If name of the firm or constitution of the firm has changed or the firm has split in to two or more firms within the previous 10 years, then one of the director/partner should be common in all companies and should be a qualified civil engineer. During the firm's last ten years he should be consistently engaged in construction activities. An affidavit for the same should be attached.**
3. **Joint Venture / Tie ups will not be allowed and the firm should not have Black Listing History with Government, Semi Government, Boards and Corporation.**
4. **Bidder shall not be a sub – contractor of another Bidder at this bidding stage.**
5. The pre-qualification requirements are explicitly stated in this document. Bidders are required to study these requirements in detail & make a Pre-Qualification bid as defined above completely meeting these requirements. The Pre Qualification bid must be complete in all respect leaving no scope for ambiguity.
6. **Cost of Bidding:** The Bidder shall bear all costs associated with the preparation or submission of their Bid, participating in discussion etc. Including costs and expenses related with visits to the site. The Client will not be responsible or liable for these costs and expenses regardless of the outcome of the Bidding process.
7. Failure to provide information, as considered essential by client, essential to evaluate the bidder's qualifications or to provide timely clarification or substantiation of the information supplied may result in disqualification of the bidder / rejection of the Bid at any stage.
8. Proof for fulfilment of eligibility criteria mentioned in the bid should be submitted. If the Pre-qualification document is submitted without valid documents and without proof of eligibility criteria, the bid will be rejected.
9. If in the opinion of the Client the bidder has resorted to material misrepresentation or provided fraudulent information / statement, the said bidder will be liable for disqualification / rejection at any stage.

10. No bidder shall contact Client / Consultant on any matter related to its bid after the time of submission of Bid, unless requested so in writing. Any effort by bidder to influence Client / Consultant in their decision in respect of Pre Qualification bid evaluation will result in rejection of the Bid.
11. Canvassing in any form by the Bidder may lead to disqualification of their Bid.
12. Client reserves its right to call for clarifications / original of the supporting document for verification, as deemed fit and also to cross check for any details as furnished by the Bidder(s) from past – executed projects / Clients / Consultants etc. It is to be noted that pre – qualification may be completed without seeking any subsequent additional information.
13. Client reserves the right to accept or reject any bid and to annual the bidding process and/or to reject all bids at any time without incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s).
14. The scopes of work & project description are indicative and are likely to change during Detail Design.
15. Information furnished in the Bid Document will be kept confidential.
16. Applicants are advised to keep visiting the PDPU website from time to time (till the deadline for PQ bid submission) for any updates in respect of the PQ notice, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the PQ application complete in all respect including updates thereof, if any. An incomplete application may be liable for rejection.
17. Prospective applicants may request clarification if any, in writing & email id at manshil.sonagra@pdpu.ac.in (telephonic inquiries will not be entertained). Any clarification given by the Employer will be displayed on the website of PDPU. No request for clarification will be considered after **28.12.2017**.

B.4**Submission**

1. The onus of providing, all necessary company / project related information in prescribed formats in hard copy only will rest entirely on the bidder. Hard copies should contain one original + one duplicate so as to demonstrate Earnestness and Competency of the Bidder and to allow proper evaluation.
2. **All information has to be typed and submitted in the prescribed formats only.** Bidder should ensure that hard copy is without errors. The application shall be page numbered and each page shall be signed.
3. Bids duly filled with all the requisite information and supporting documents shall be submitted by the time and date as specified in the Notice. Bidder should ensure submission of complete information / documentation in the first instance itself.
4. Bidder is required to submit complete Pre Qualification bid in the order as given in Checklist enclosed separately in order to achieve the objective of maintaining uniform Pre Qualification bid structure from all the Bidders. These requirements must be adhered to by all the Bidders.
5. Bidders are advised to submit PQ Bids strictly in accordance with the requirements mentioned in the relevant clause.

B.5	Qualification Criteria
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To qualify the bidders must fulfil all the eligibility criteria as below.

Sr. No.	Criteria	Documents to be submitted.
A	The Bidder should have been involved in the Civil Engineering Construction Business for last seven years or more.	<ul style="list-style-type: none"> Company registration certificate.
B	The Bidder should have average annual turnover (only construction works) of not less than Rs. 30 Crores for the last 3 financial years i.e. 2014-15, 2015-16 & 2016-17.	<ul style="list-style-type: none"> Copy of certificate from Chartered Accountant along with copy of Balance sheets.
C	Shall not have incurred any loss in more than two years during the last 3 financial years i.e. 2014-15, 2015-16 & 2016-17	
D	Shall have solvency of Rs. 30 Crore, The applicant shall submit the solvency certificate, not older than three months prior to 30 th November 2017, issued by any scheduled bank, in original.	<ul style="list-style-type: none"> Solvency certificate
E	Shall have average net worth of Rs. 15 Crores	<ul style="list-style-type: none"> Certificate from Chartered account / statutory auditors specifying net worth of the applicant, as at the close preceding financial year, and also specifying that the methodology adopted for calculating such net worth confirms to the provision of this clause. For the purpose of this prequalification, "Net Worth" shall mean the sum of capital (paid up capital in case of companies) and reserves from which shall be deducted the sum of revaluation reserves, miscellaneous expenditure not written off and reserves not available for distribution to equity share holders (in case of companies)
F	The Bidder should have minimum Bid capacity of Rs. 30 Crores .	<ul style="list-style-type: none"> Copy of bid capacity calculation sheet as prescribed in C-3 form.
G	The Bidder should have successfully completed at least one similar project as a prime contractor of value not less than Rs. 30 Crores during last 5 years with integrated responsibility of Civil, Electrical, PHE, General Development, Interiors and related infrastructure works.	<ul style="list-style-type: none"> Copy of Work Order issued by the client to contractor. Copy of Final Completion Certificate issued by the client to contractor. Photographs Evidences of Client / 3rd party audits for Quality assurance system. <p>NOTE: - Copy of certificate issued by Consultant/PMC will not be considered for evaluation.</p>

H	The bidder should not have been black listed by any State / Central Department or PSU or Autonomous bodies.	<ul style="list-style-type: none">• The applicant must submit a self attested affidavit to this effect.
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NOTE: The value of completed works shall be brought to current costing level by following enhancement factor.

Year	Financial Year	Enhancement Factor
Base	2016-2017	1.00
-1	2015-2016	1.07
-2	2014-2015	1.14
-3	2013-2014	1.21
-4	2012-2013	1.28

B.5a	Grading Criteria
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Sr. No.	Criteria	Documents to be submitted.	Marks
A	PQB received as per forms with all necessary information	<ul style="list-style-type: none"> Complete PQ document 	10
B	Financial Capabilities (Over and above the minimum value prescribed)	<ul style="list-style-type: none"> Turnover, solvency, Bid capacity, Net worth 	20
C	<p>Detail information of any 1 similar completed projects , of a minimum value of Rs. 30 Crores in 8 months duration (average work done per month is 3.75 Crore), successfully completed in last 5 years with integrated responsibility of Civil, Electrical, PHE, General Development, Interiors and related infrastructure works</p> <p style="text-align: center;">OR</p> <p>Detail information of any 2 similar completed projects, of a minimum value of Rs. 22 Crores each in 6 months duration (average work done per month is 3.75 Crore), successfully completed in last 5 years with integrated responsibility of Civil, Electrical, PHE, General Development, Interiors and related infrastructure works</p>	<ul style="list-style-type: none"> Copy of Work Order issued by the client to contractor. Copy of Final Completion Certificate issued by the client to contractor. Photographs Evidences of Client / 3rd party audits for Quality assurance system. <p>NOTE: - Copy of certificate issued by Consultant/PMC will not be considered for evaluation.</p>	40
D	Maximum 20 marks to be awarded based on following parameter in colour hard copy submission (if needed client may ask for presentation) of any of above mentioned project	<ul style="list-style-type: none"> Site set up / organization Site infrastructure, labour colony Health and safety Construction equipment and methodology Managing workmanship and quality Managing timeline and reporting to client Unique features and advance techniques adopted in project Images of finishes etc. as mentioned in the project requirement form 	20
E	Maximum 10 marks to be awarded for the list of key personnel as proposed in the form C-6.	<ul style="list-style-type: none"> Detailed CV to be submitted 	10
		Total	100

B.6	Selection Process
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The selection process will lay strong emphasis on,

- a) **Those Bidders who have done Architectural Building construction works with finishing, integrated MEP services like Electrical, Plumbing, Fire Fighting works etc.**
- b) The ability and competency of Bidder to deliver High Quality work within stipulated time limit and their ability to Plan, Mobilize and Deploy infrastructural and manpower resources to ensure successful execution of work.
- c) **Evaluation:** Pre Qualification analysis will be carried out as per the specified qualification criteria. **To qualify, the bidder must fulfil all the criteria mentioned in B-5.**
- d) **The Bidder shall note the following;**
 1. Projects executed in joint venture shall not be considered for evaluation.
 2. It is essential for Bidder to submit Photographs - documentation during construction phase along with the respective certificates for Evaluation.
 3. As a part of prequalification process, Client and/or their representative may visit Project sites and /or ask for the Client's opinion of one/all applicants to access level of Quality and Finish of executed works as well as to review Bidder's ability to Plan, Mobilize and Deploy resources.
 4. Bidder is expected to manage and facilitate for visits if necessary.
 5. **Even though the Bidders meet the qualifying criteria, they are subjected to be disqualified if they have:**
 - i. Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or
 - ii. Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.; and/or
 - iii. Indulged in inducement of any official and/or their consulting engineer and other advisors in any manner whatsoever.
 6. The Bidder is expected to examine carefully all instructions, forms, format in the Document. Failure to comply with the requirements of Documents shall be at the applicant's own risk.
 7. The bidder has to qualify for all points of Qualification Criteria as mentioned in clause B-5.
 8. Those bids which qualify criteria of Clause B-5, shall be further graded on the basis of points given in "Grading Criteria B-5a as mentioned in Page-9.
 9. The grading done by PDPU is only for internal consumption and shall not be shared with the bidders.
 10. **Minimum of 3 and maximum of 5 bidders shall be pre qualified for the proposed work based on their grading and Tender document shall be issued to them for further bidding.**

C**Important Information to be provided by Bidder**

All Bidders are required to provide detail information as per requirements laid out in the following sections:

- C – 1 Declaration / under taking
- C – 2 Company / Firm Related information
- C – 3 Information about Bid Capacity
- C – 4 List of Completed Similar Projects during last 5 years
- C – 5 Detailed information about completed similar projects
- C – 6 Information about Key personnel
- C – 7 Information about litigation history

C – 1	Declaration / Undertaking
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[Letter head of the Bidder firm or lead partner including full postal address, telephone nos., fax no., telex no., E mail address & website]

[Location _____, Dt. __/__/____]

To:	
The Registrar Pandit Deendayal Petroleum University. Gandhinagar	

Dear Sir,

Being duly authorized to represent and act on behalf of _____
_____ (hereinafter "the Bidder"), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified by yourselves as a tenderer for the following contract under the Construction of Academic Block-F, PDP, Gandhinagar.

Contact Name	Contact Number

Attached to this letter are copies of original documents (attested true copies) defining:

- a) The Bidder's legal status;
- b) Its principal place of business; and
- c) Its place of incorporation (for Applicants which are corporations); or its place of registration (for applicants which are partnerships or individually owned firms).

You and your authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects.

This Letter of Application will also serve as authorization for any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by you to verify statements and information provided in this application, such as the resources, experience, and competence of the Bidder.

This application is made in the full understanding that:

- a) PQ Bids by Bidder/s will be subject to verification of all information submitted for prequalification at the time of bidding;

Signature of Bidder

b) "Client" reserves the right to:

- 1) Amend the scope and value of any contracts tendered under this project, in such event, tenders will only be invited from pre-qualified applicants who meet the revised requirements.
- 2) Reject or accept any application, cancel the prequalification process, and reject all application; and

c) "Client" shall not be liable for any such actions and shall be under no obligation to inform the Bidder of the grounds for such actions.

The undersigned declare that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

I/We agree that the decision of "Client" in selection of Bidder, phasing of works and in any other project related matter, will be final and binding to me / us.

Yours Sincerely,

For and on behalf of	
Authorized Signature with stamp	
Name and title of Signatory	
Name of the firm:	
Address	

C – 2	Company / Firm related Information
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a)	Name of the organization/firm:	
	Address of the organization/firm:	
b)	Phone nos:	
	Fax no :	
	E-mail:	
c)	Name & Particulars of the Authorized Representative for the details furnished hereinafter:	
	Annual Turnover of the Bidder for the last 3 financial years(in Rs. Crores):	
d)	1) 2014-2015	
	2) 2015-2016	
	3) 2016-2017	
	Average:	
	Net Profit of the Bidder for the last 3 Financial years (in Rs. Crores):	
e)	1) 2014-2015	
	2) 2015-2016	
	3) 2016-2017	
	Average:	
	Net Worth of the Bidder for the last 3 Financial years (in Rs. Crores):	
f)	1) 2014-2015	
	2) 2015-2016	
	3) 2016-2017	
	Average:	
	Type of the Organization including particulars of Proprietor / Partners / Directors: Body etc.) (Sole Proprietorship, Partnership, Private Ltd., Co-operative	
e)	(Attested copy of Deeds or Memorandum of Association to be enclosed)	
	1)	
	2)	
	3)	

f)	Certificates:	
	1) Employees Insurance Schemes Registration Certificates:	
	2) P.F. Registration Certificates.	
g)	Name of bankers and full address:	
	1)	
	2)	
h)	Financial Resources of Company:	
	(Rest. in Crores.)	
	1) Bank Facilities Available (Please attach copies wherever applicable)	
	Overdraft :	
	Guarantees :	
	Letters of Credit :	
	Others :	
i)	Information about Registered office, Head office and Branch office	

Note: The bidder / applicant should have to fill this information on their company letter head and enclose separately.

C – 3 Information about Bid Capacity

The bid capacity shall be worked out using the formula: -

Bid capacity = $[A * N * 1.5] - B$ = _____ (to be filled by Applicant)

Sr. No.	Nomenclature	Description	Details
01	A	Maximum value of Civil Construction works executed in any one year during last 5 years (as per table – 1 below)	
02	N	Number of years prescribed for completion of work for which bid has been invited	12 Months (1 Years)
03	B	Value of existing commitments and ongoing works to be completed during the period of completion of work for which bid has been invited (as per table – 2 below)	

Table – 1, For Calculation of A (As specified in Form A – Criteria B):

	2012 - 13	2013 - 14	2014 - 15	2015 - 16	2016 - 17	Maximum Value
Value of Construction work executed (Rs. in Crores)						

Table – 2, For Calculation of B:

Sr. No.	Name of work	Contract Amount (Rs. in Crores)	Value of works completed by March 31, 2017 (Rs. in Crores)	Value of Existing Commitments and ongoing works to be completed during the next 12 months (Rs. in Crores)
1				
2				
3				
4				
5				
**				
			Total Value	

**** Note: Bidder may add rows in the above table (format) as per their list of ongoing project.**

C – 4

List of Completed Similar projects during last 5 years

Sr. No.	Project Name	Client	Actual Project Cost (In Rs. Crores)	Scope of Work (like Civil, plumbing, Fire, Electrical etc.)	Type of Work (like Office, Hospital etc.)	Project duration (as per contract) (in months)	Actual duration (in Months)
1							
2							
3							
4							
5							

Note:

Copy of Original or attested copies of work order, final completion certificate from client have to be attached.

C – 5

Detailed Information about Completed Similar Projects:**Project 1 & 2**

1	Project name:	
2	Client:	Name :
		Address :
		Contact number :
3	Architect :	Name :
		Address :
		Contact number :
4	Structural Consultant:	Name :
		Address :
		Contact number :
5	Service Consultants:	Name:
		Address:
		Contact number:

Project Data:

1	Tendered Project cost (in Rs. Crores):	
	Actual project Cost (in Rs. Crores):	
	Built up area (in Sqmt):	
2	Number of floors	
	Type of Structure and nos. of buildings	
	Type of Building / Project (like Office, Hospital etc.)	
	Scope of work (like Civil, Electrical, Plumbing, Fire Fighting LV/Aux etc.)	
	Height of building	

3	Client Type(Govt./Private)	
4	Project Documentation:	
	1) Progress Monitoring:	
	a) Daily	Yes / No
	b) Weekly	Yes / No
	c) Monthly	Yes / No
	d) Yearly	Yes / No
	Progress Monitoring Reports signed by the client attached:	Yes/ No
	2) Testing Reports of materials like Concrete, Steel, Bricks, Cement, etc. used on the site as per ISO attached	Yes/ No
	ISO certification	Yes/ No
5	Type of Construction, workmanship & finishing	
	Project Photographs:	
	a) Overall Exterior view including General Development	Yes / No
	b) Close up of Exterior Facade – to view exterior finish & glazing	Yes / No
	c) Close up of Interior – to view internal plaster, paint and flooring works	Yes / No
	d) Interior of Toilet – to view workmanship of flooring, dado, plumbing fixtures and sanitary fixtures installation	Yes / No
	e) Interior of any duct / service shaft – to view alignment of piping, ducting, service platforms	Yes / No
	f) Additional photographs that may demonstrate the workmanship of work	Yes / No
6	Project Timeline	
	Project duration (as per contract): (in months)	
	Average work done per month (in Rs. crores) – Certificate from Client to be submitted.	
	Start date (dd/mm/yy):	

	Actual Completion date (dd/mm/yy):	
	Actual duration (Months):	
	Reasons for delay (if any):	
7	Additional Data	
	Any penalty/ Bonus:	
	Litigation History, If any	
	Any claim/Dispute pending (with details of claim and award if any) :	
	Client Certificates attached:	Yes / No
	Quantity of Concrete involved in cum	
	Quantity of natural stone flooring works in Sqmt.	
	Quantity of shuttering deployed in Sqmt (Net shuttering does not include repetition)	
	Quantity of Reinforcement involved in MT	
	Average Concreting done per day	
	Whether entire concreting done with mechanized manner (crane / batching plan, concrete pumps, transit mixer etc.)	
	Type of shuttering used (steel / aluminium / ply / MS frames / props etc.)	

Copy of Original or attested copies of work order, final completion certificate from client have to be attached.

C – 6	Information about the Key Personnel
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Form A - Information of Director/owner of company

1	Name	
2	Date of Birth	
3	Qualification with Year	
4	Years of Experience	

Form B - Information of the technical personnel

Sr. No.	Proposed position for this project	Name of Candidates
1	Project Manager (1no)	
2	Material & Quality Control Engineer (1no)	
3	Senior Quantity Surveyor / Contracts Manager (1no)	
4	Senior Site Engineer (1 nos)	
5	Plant Engineer (1no)	
6	Survey Engineer (1nos)	
7	Junior Site Engineers (2 nos)	

Note:

Bidder shall submit detailed CV for each person specified in each category as per the prescribed Form- C, below.

Form C – Curriculum Vitae

1	Proposed position for this project	
2	Name of candidate	
3	Date of Birth	
4	Qualification with Year	
5	Total Experience (in Years)	
6	Years with the present Employer	
7	Details of architectural projects executed by applicant **	
7.1	Name of Project	
7.2	Name of Client	
7.3	Name of Architect	
7.4	Contact No. of Architect	
7.5	Years of experience with the architect mentioned	

**** Bidder may add rows as per their list of executed projects.**

Summarize professional experience over the last 10 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project:

From	To	Company / Project / Position / Relevant technical and management experience

C – 7 Information about Litigation History

Bidder should provide information on any history or arbitration resulting from contracts in last five year or currently under execution.

Year	Award for / or Against Bidder	Name of Client cause of litigation and matter of dispute	Disputed amount in Rupees

Note:

If the information to be furnished in this schedule will not be given and comes to notice, it will subsequently result in disqualification of the bidder.

D	Check List
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Bidder shall fill this CHECK LIST and ensure that all details / documents as mentioned in the tender documents are submitted along with their Bid. Please tick the box and ensure compliance and specify the Page no. of Pre Qualification bid submitted.

Sr. No.	Details / Documents	Compliance (Yes / No)	Page No.
Documents must required for Eligibility Criteria			
1	Copy of Company Registration Certificate		
2	Copy of certificate from CA along with copy of audited Balance sheets for last three financial years		
3	Solvency Certificate		
4	Certificate from CA / statutory auditors specifying Networth		
5	Bid Capacity - (Form C – 3)		
6	Details of one similar project of value not less than Rs. 30 Crore - Copy of work order & completion certificate from Client - Photographs		
7	Notarized affidavit for not having black listing history with Government, Semi-Government, Boards or Corporation and etc.		
Other Documents			
1	If name of the firm changed since establishment, details (certificate) for the same, submitted		
2	Form C – 1, Declaration / Undertaking		
3	Form C – 2, Company / Firm related information		
A	Power of Attorney / Authorization letter in favour of signatory of Bid, submitted		
B	Attested copy of Deeds or Memorandum of Association, submitted		
C	Copy of certified CA certificate for verification of Turnover data		
D	Copy of Net worth calculation certificate submitted		
E	Copies of Financial resources / Bank facilities, whichever applicable, submitted		
F	Copy of P.F. Registration Certificates, submitted		
G	Copy of Employees Insurance Schemes Registration Certificates, submitted		
4	Form C – 4, List of Completed Similar Projects during last 5 years		
a	Copy of Original or attested copies of work order, final completion certificates from Client		
5	Form C – 5, Detailed information about Completed similar project - 1		
A	Photographs showing the use of equipments / machinery during the construction of this project.		
B	Client's Certificate		

Sr. No.	Details / Documents	Compliance (Yes / No)	Page No.
C	Close up Photographs as mentioned in format		
D	Evidences of Client / 3rd party audits for Quality assurance system.		
E	Progress Monitoring Reports for monitoring system signed by client.		
6	Form C – 5, Detailed information about Completed similar project - 2		
A	Photographs showing the use of equipments / machinery during the construction of this project.		
B	Client's Certificate		
C	Close up Photographs as mentioned in format		
D	Evidences of Client / 3rd party audits for Quality assurance system.		
E	Progress Monitoring Reports for monitoring system signed by client.		
7	Form C – 6, Information about the Key Personnel		
A	Profile of Owner / Director along with Passport size Photographs and Qualification certificate submitted		
B	Form C – 6 – B, Information of the key technical personnel to be deployed on site		
C	Form C – 6 – C, Curriculum vitae of all key personnel specified in (Form C – 6 – B)		
8	Form C – 7, Information about Litigation History		
9	Affidavit		

AFFIDAVIT

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.

2. The undersigned also hereby certifies that neither our firm M/s _____
_____ have abandoned any work in India nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid.

3. The undersigned hereby authorise(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.

4. The undersigned understand and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Department / Project implementing agency.

(Signed by an Authorised Officer of the Firm)

Title of Officer _____

Name of Firm _____

Date

PERFORMA of Solvency Certificate from Applicant's Bankers

This is to certify that to the best of knowledge and information of M/s. / Shri _____
_____ (with address), a customer of our
bank, is / are respectable and can be treated good for engagement up to a limit of Rs.
_____ Crores (Rupees _____ Crores).

The certificate is issued without any guarantee or responsibility on the bank or any of the officers.

Signature

(For the bank)

NOTE:

- 1) Bankers certificate shall be on letter head of the Bank sealed in covered addressed to the bidding authority
- 2) In case of partnership firm, certificate shall include names of all partners as recorded with the Bank.