Construction of 400 meters Synthetic Athletic Track and AstroTurf Football field under Urban Sports Infrastructure Scheme (USIS) at PDEU campus, Gandhinagar.

Pre-Qualification Document
(Technical Bid)

HCP DESIGN PLANNING AND MANAGEMENT PVT. LTD.
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A. INVITATION FOR BIDS

Pandit Deendayal Energy University (PDEU), Gandhinagar, invites sealed tenders in Two Cover System (Technical Bid and Financial Bid) in the prescribed form from reputed contractors for Construction of 400 meters Synthetic Athletic Track and Astroturf Football field under Urban Sports Infrastructure Scheme (USIS) at PDEU campus

Name of Work	:	**Construction of 400 meters Synthetic Athletic Track and Astroturf Football field under Urban Sports Infrastructure Scheme (USIS) at PDEU campus**
Officer Inviting Bids	:	Pandit Deendayal Energy University (PDEU), Gandhinagar

The tender document should be in prescribed form, duly completed and signed shall be submitted in a sealed cover super scribed as "**Tender document forConstruction of 400 meters Synthetic Athletic Track and Astroturf Football field under Urban Sports Infrastructure Scheme (USIS) at PDEU campus"** shall be as per the schedule above. The applicant shall mention on the sealed cover their company name, phone number and name of the contact person.

Applicant shall submit all the information in digital format (CD) also in addition to the hard copies.

Contacting Officer:

Mr. Ashutosh Vyas

Mo. 9924633224

Email id – fma@pdpu.ac.in & hardik.baldania@hcp.co.in

In case bidders need any clarification, they can contact the following office:-

Registrar,
Pandit Deendayal Energy University,
Raysan,
Gandhinagar.

Web Site: www.PDEU.ac.in

Email: fma@pdpu.ac.in

B. IMPORTANT INFORMATION FOR BIDDERS

1. If the Bid Document is taken in company's name, a `power of attorney', in favour of the person who is authorized to sign the Bid document on behalf of the company, must accompany the Bid Document.
2. **If name of the firm or constitution of the firm has changed or the firm has split in to two or more firms within the previous 10 years, then one of the director/partner should be common in all companies. During the firm's last ten years he should be consistently engaged in construction activities. An affidavit for the same should be attached.**
3. Joint Venture / Tie ups will not be allowed to Bid.
4. The bidder should not have been black listed / stop business by any State / Central Department or PSU or Autonomous bodies.
5. **Bidder shall not be a sub – contractor of another Bidder at this bidding stage.**
6. The pre-qualification requirements are explicitly stated in this document. Bidders are required to study these requirements in detail & make a Pre-Qualification bid as defined above completely meeting these requirements. The Pre Qualification bid must be complete in all respect leaving no scope for ambiguity.
7. Cost of Bidding: The Bidder shall bear all costs associated with the preparation or submission of their Bid, participating in discussion etc. Including costs and expenses related with visits to the site. The Client will not be responsible or liable for these costs and expenses regardless of the outcome of the Bidding process.
8. Failure to provide information, as considered essential by client, to evaluate the bidder's qualifications or to provide timely clarification or substantiation of the information supplied may result in disqualification of the bidder / rejection of the Bid at any stage.
9. Proof for fulfilment of eligibility criteria mentioned in the bid should be submitted. If the Pre-qualification document is submitted without valid documents and without proof of eligibility criteria, the bid will be rejected.
10. If in the opinion of the PDEU the bidder has resorted to material misrepresentation or provided fraudulent information / statement, the said bidder will be liable for disqualification / rejection at any stage.
11. No bidder shall contact Client / Consultant on any matter related to its bid after the time of submission of Bid, unless requested so in writing. Any effort by bidder to influence Client / Consultant in their decision in respect of Pre Qualification bid evaluation will result in rejection of the Bid.
12. Canvassing in any form by the Bidder may lead to disqualification of their Bid.
13. Client reserves its right to call for clarifications / original of the supporting document for verification, as deemed fit and also to cross check for any details as furnished by the Bidder(s) from past – executed projects / Clients / Consultants etc. It is to be noted that Pre – qualification may be completed without seeking any subsequent additional information.
14. Client reserves the right to accept or reject any bid and to amend the bidding process and/or to reject all bids at any time without incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s).

15. The scopes of work & project description are indicative and are likely to change during Detail Design.

16. Information furnished in the Bid Document will be kept confidential.

17. Applicants are advised to keep visiting the PDEU website from time to time (till the deadline for PQ bid submission) for any updates in respect of the PQ notice, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the PQ application complete in all respect including updates thereof, if any. An incomplete application may be liable for rejection.

18. The Authority has adopted a single stage two part system (referred to as the "Bidding Process") for selection of the Bidder for award of the Project. Under this process, the bid shall be invited under two parts. Eligibility and qualification of the Bidder will be first examined based on the details submitted under first part (Technical Bid) with respect to eligibility and qualifications criteria prescribed in this Bid. The second part i.e. Financial Bid shall be opened of only those Bidders who's Technical Bids are qualified as per this tender.

19. Financial data, project costs, value of works etc should be given in Indian rupees only.

20. A Bidder is required to deposit, along with its Bid, an Earnest Money Deposit (EMD) of Rs. 12,00,000 /- in form of Demand Draft / Bank Guarantee in favour of **Pandit Deendayal Energy University** payable at Gandhinagar. The refund of EMD to non qualified bidders shall be initiated. For all bidders who qualify, their refund of EMD shall be processed within 7 days of award of contract, except in the case of the Selected Bidder whose BID Security shall be retained till it has provided a Performance Security under the Agreement. The Bidders will have an option to provide EMD in the form of Bank Guarantee in favour of **Pandit Deendayal Energy University** payable at Gandhinagar and in such event, the validity period of the Bank Guarantee, shall not be less than 180 (one hundred and eighty) days from the BID Due Date, inclusive of a claim period of 60 (sixty) days, and may be extended as may be mutually agreed between the Authority and the Bidder from time to time. The BID shall be summarily rejected if it is not accompanied by the BID Security.

21. Bidders are advised to examine the Project in greater detail, and to carry out, at their cost, such studies as may be required for submitting their respective BIDs for award of the contract including implementation of the Project.

22. Bidder will be called for negotiation based on QCBS evaluation and client reserves full right to award work for the Project to any of the bidder.

23. The total time allowed for completion of construction under the Agreement (the "construction period") and the period during which the contractor shall be liable for maintenance and rectification of any defect or deficiency in the Project after completion of the Construction Period (the "Defect Liability Period") shall be pre-determined, and are specified in the draft agreement forming part of the Bidding document.

24. Other details of the process to be followed under this bidding process and the terms thereof are spelt out in this Bid.

25. The enclosed schedules should be filled in completely and all questions should be answered, if any particular query is not relevant it should be stated as "NOT APPLICABLE".

Prospective bidder may request clarification if any, by email id at t fma@pdpu.ac.in (telephonic inquiries will not be entertained). Any clarification given by the Employer will be displayed on the website of PDEU. No request for clarification will be considered after 14.10.2022.

C. PRE QUALIFICATION REQUIREMENT

C.1 Description of Propose work

The proposed **Construction of 400 meters Synthetic Athletic Track and Astroturf Football field at PDEU campus** for Pandit Deendayal Energy University at Gandhinagar. The energy efficient and environmentally friendly design combines with landscape areas, with state of the art amenities and safety and security of the existing structures and occupants.

General Information:

The work of **Construction of 400 meters Synthetic Athletic Track and Astroturf Football field under Urban Sports Infrastructure Scheme (USIS) at PDEU campus** at PDEU campus, Gandhinagar, consist of

1) Athletic Track – Synthetic surface

2) Placing and fixing sports furniture such as Discuss/Hammer throwing circle/ring, Blanking boards with indication board for long jump and triple jump, Stop board for shot put, Pole vault box alongwith Blanking board, Throwing safety cages with required poles net, One pair of Football Goal Post with net and related miscellaneous work.

3) Civil works required for fields such as road, walkway, chain link fencing, filling and levelling of existing surface etc and plumbing and electrical works such as flood lights, etc

4) Scope of works, project description and architectural finishes mentioned in the bid documents are indicative and are **subject to change during detail design**.

C.2 Definitions

1. **Employer, Client, Institute, Authority, PDEU** means Pandit Deendayal Petroleum University, Gandhinagar.

2. **Project cost:** Project cost means Civil works for **Construction of 400 meters Synthetic Athletic Track and Astroturf Football field under Urban Sports Infrastructure Scheme (USIS) at PDEU campus**

3. **Similar Project / Work: The word Similar Project / work mean items of earth work, cement concrete works, bituminous concrete, Asphalt work, Sports furniture & Synthetic Surface and any type of sports infrastructure in any Govt., Semi -Govt., Public Sector, Private work Undertakings, Banks, Multi-national companies & organizations, other reputed clients completed by main contractor, other than above specified shall not be included.**

C.3 Submission

1. The onus of providing, all necessary company / project related information in prescribed formats in hard copy only will rest entirely on the bidder. Hard copies should contain one original + one duplicate so as to demonstrate Earnestness and Competency of the Bidder and to allow proper evaluation.

2. **All information has to be typed and submitted in the prescribed formats only**. Bidder should ensure that hard copy is without errors. The application shall be page numbered and each page shall be signed.

3. Bids duly filled with all the requisite information and supporting documents shall be submitted by the time and date as specified in the Notice. Bidder should ensure submission of complete information / documentation in the first instance itself.

4. Bidder is required to submit complete Pre Qualification bid in the order as given in Checklist enclosed separately in order to achieve the objective of maintaining uniform Pre Qualification bid structure from all the Bidders. These requirements must be adhered to by all the Bidders.

5. Bidders are advised to submit PQ Bids strictly in accordance with the requirements mentioned in the relevant clause.

Litigation History

The bidder shall provide accurate information on Court cases and / or arbitration resulting from Contracts completed or under execution by him over the last five years. A consistent history of arbitration awards / judgments against the bidder may result in disqualification. If the details of Litigation History are concealed by the applicant and later on it comes to knowledge of the client the bidder shall be disqualified for the proposed work and other appropriate actions shall be taken against the bidder.

Additional information may be asked by the client if required, apart from form Pre qualification criteria

The Bidder is expected to examine carefully all instructions, forms, format in the Document. Failure to comply with the requirements of Documents shall be at the applicant's own risk.

C.4 Qualification Criteria

To qualify the bidders must fulfil all the eligibility criteria as below.

Sr. No.	Criteria	Documents to be submitted.
A	Turnover of bidder shall be minimum 10.5 crores in any single year of last five years.	Audited Balance Sheet or CA certified turnover certificate for last 5 financial years (FY 2017-18, FY 2018-19, FY 2019-20, FY 2020-21, FY 2021-22)
B	The Bidder should have a valid Registration certificate of "AA" Class in any government organization.	Copy of Certificate to be submitted with self attestation
C	Bidder should have completed of similar nature works (i.e Sports Infrastructure project) having Minimum value of work	Work Orders along with photographs of completed site should be submitted. Completion certificates (if issued by client) should also be submitted. PDEU

	carried out shall be 10 Crores of single work order in Last Five year till date of tender uploading as prime contractor. **(Joint venture is acceptable)** Note: For Checking above criteria Rupee value shall be increased by 10% each year to bring it at current price level	may conduct independent verification with client that has commissioned the installation for verification of timely completion and quality of work purposes
D	The bidder must have the experience of carrying out successfully executed at least 1 Synthetic track as per IAAF/ WA Standard and FIFA for minimum one astrotruf football field in last 5 years. **(Joint venture is acceptable)**	Bidder to submit completion certificate by IAAF/ WA certificate for minimum one synthetic track and certificate by FIFA for minimum one astrotruf football field
F	Firm should not be with Black Listing History with Govt., Semi Govt., Boards, and Corporations	Notarized Affidavit in this regard should be submitted on 100 Rs. Stamp Paper/Required amount stamp paper as per prevailing law.
G	Valid minimum bank solvency of Rs. 12 Crores	Bank Solvency Certificate

NOTE: The value of completed works shall be brought to current costing level by following enhancement factor.

Year	2021-22	2020-21	2019-20	2018-19	2017-18
Enhancement Factor	1.00	1.10	1.21	1.33	1.46

D. IMPORTANT INFORMATION TO BE PROVIDED BY BIDDER

All Bidders are required to provide detail information as per requirements laid out in the following sections:

D – 1 Declaration / under taking

D – 2 Company / Firm Related information

D – 3 List of Completed Similar Projects during last 5 years

D – 4 Detailed information about completed similar projects

D – 5 Information about litigation history

D.1 Declaration / Undertaking

[Letter head of the Bidder firm or lead partner including full postal address, telephone nos., fax no., telex no., E mail address & website]

Legal Vetting

[Location_____, Dt. __/__/____]

To:		
The Registrar Pandit Deendayal Energy University. Gandhinagar		

Dear Sir,

Being duly authorized to represent and act on behalf of _____ _____ (hereinafter "the Bidder"), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified by yourselves as a tenderer for the following contract under the Construction of Sports field, PDEU,Gandhinagar.

Contact Name	Contact Number

Attached to this letter are copies of original documents (attested true copies) defining:

a) The Bidder's legal status;

b) Its principal place of business; and

c) Its place of incorporation (for Applicants which are corporations); or its place of registration (for applicants which are partnerships or individually owned firms).

You and your authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects.

This Letter of Application will also serve as authorization for any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by you to verify statements and information provided in this application, such as the resources, experience, and competence of the Bidder.

This application is made in the full understanding that:

a) PQ Bids by Bidder/s will be subject to verification of all information submitted for prequalification at the time of bidding;

b) "Client" reserves the right to:

   i) Amend the scope and value of any contracts tendered under this project, in such event, tenders will only be invited from pre-qualified applicants who meet the revised requirements.

   ii) Reject or accept any application, cancel the prequalification process, and reject all application; and

c) "Client" shall not be liable for any such actions and shall be under no obligation to inform the Bidder of the grounds for such actions.

The undersigned declare that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

I/We agree that the decision of "Client" in selection of Bidder, phasing of works and in any other project related matter, will be final and binding to me / us.

Yours Sincerely,

For and on behalf of	
Authorized Signature with stamp	
Name and title of Signatory	
Name of the firm:	
Address	

D.2 Company / Firm related Information

a)	**Name of the Organization/Firm:**	
b)	Address of the Organization/Firm:	
	Phone nos:	
	Fax no :	
	E-mail:	
c)	Name & Particulars of the Authorized Representative for the details furnished hereinafter:	
d)	Annual Turnover of the Bidder for the last 3 financial years (in Rs. Crores):	
	1) 2019-2020	
	2) 2020-2021	
	3) 2021-2022	
	Average:	
e)	Net Profit of the Bidder for the last 3 Financial years (in Rs. Crores):	
	1) 2019-2020	
	2) 2020-2021	
	3) 2021-2022	
	Average:	
f)	Type of the Organization including particulars of Proprietor / Partners / Directors:	
	(Sole Proprietorship, Partnership, Private Ltd., Co-operative Body etc.)	
	(Attested copy of Deeds or Memorandum of Association or Constitution Documents to be enclosed)	
	1)	
	2)	
	3)	
g)	Certificates:	
	1) Employees Insurance Schemes Registration Certificates:	

	2) P.F. Registration Certificates.	
h)	Name of bankers and full address:	
	1)	
	2)	
i)	Financial Resources of Company:	
	(Rest. in Crores.)	
	1) Bank Facilities Available (Please attach copies wherever applicable)	
	Overdraft :	
	Guarantees :	
	Letters of Credit :	
	Others :	
j)	Information about Registered office, Head office and Branch office	

Note: The bidder / applicant should have to fill this information on their company letter head and enclose separately.

D.3 List of Completed Similar projects during last 5 years

Sr. No.	Project Name	Client	Actual Project Cost (In Rs. Crores)	Scope of Work (like Civil, plumbing, Fire, Electrical etc.)	Type of Work (like Office, Institutional etc.)	Project duration (as per contract) (in months)	Actual duration (in Months)
1							
2							
3							
4							
5							

Note:

Copy of Original or attested copies of work order, final completion certificate from client have to be attached.

D.4 List of Completed Similar projects during last 5 years

Projects

1	**Project name:**	
2	**Client:**	Name :
		Address :
		Contact number :
3	**Architect :**	Name :
		Address :
		Contact number :
4	**Structural Consultant:**	Name :
		Address :
		Contact number :
5	**Service Consultants:**	Name:
		Address:
		Contact number:

Project Data:

1	**Tendered Project cost (in Rs. Crores):**	
	Actual project Cost (in Rs. Crores):	
	Built up area (in Sqmt):	
2	Number of fields	
	Type of fields	
	Type of Project (like Institute, Corporate, Government etc.)	
	Scope of work (like Civil, Electrical, Plumbing, Fire Fighting LV/Aux etc.)	
3	**Client Type(Govt./Private)**	
4	**Project Documentation:**	
	1) Progress Monitoring:	
	a) Daily	Yes / No
	b) Weekly	Yes / No
	c) Monthly	Yes / No
	Progress Monitoring Reports signed by the client attached:	Yes/ No
	2) Testing Reports of materials like Concrete, Steel, Bricks, Cement, etc. used on the site as per ISO attached	Yes/ No
	ISO certification	Yes/ No
5	**Type of Construction, workmanship & finishing**	
	Project Photographs:	
	a) Overall view of Synthetic surface flooring including general development	Yes / No
	b) Close up photograph -sports fields	Yes / No
	c) Additional photographs that may demonstrate the workmanship of work	Yes / No
6	**Project Timeline**	
	Project duration (as per contract): (in months)	

	Average work done per month (in Rs. crores) – Certificate from Client to be submitted.	
	Start date (dd/mm/yy):	
	Actual Completion date (dd/mm/yy):	
	Actual duration (Months):	
	Reasons for delay (if any):	
7	**Additional Data**	
	Any penalty/ Bonus:	
	Litigation History, If any	
	Any claim/Dispute pending (with details of claim and award if any) :	
	Client Certificates attached:	Yes / No

Copy of Original or attested copies of work order, final completion certificate from client have to be attached.

D.5 Information about Litigation History

Bidder should provide information on any history or arbitration resulting from contracts in last five year or currently under execution.

Year	Award for / or Against Bidder	Name of Client cause of litigation and matter of dispute	Disputed amount in Rupees

Note:

If the information to be furnished in this schedule will not be given and comes to notice, it will subsequently result in disqualification of the bidder.

If the information is Nil the bidder has to mentioned "NIL".

E. CHECK LIST

Bidder shall fill this CHECK LIST and ensure that all details / documents as mentioned in the tender documents are submitted along with their Bid. Please tick the box and ensure compliance and specify the Page no. of Pre Qualification bid submitted.

Sr. No.	Details / Documents	Compliance (Yes / No)	Page No.
Documents must required for Eligibility Criteria			
1	Copy of Company Registration Certificate		
2	Copy of certificate from CA along with copy of audited Balance sheets for last three financial years		
3	Solvency Certificate		
4	Details of one similar project of value not less than Rs. 4 Crore - Copy of work order & completion certificate from Client - Photographs		
5	Details of 1 Synthetic track as per IAAF Standard in last 5 years. - Completion certificate from IAAF		
7	Notarized affidavit for not having black listing history with Government, Semi-Government, Boards or Corporation and etc.		
Other Documents			
1	If name of the firm changed since establishment, details (certificate) for the same, submitted		
2	Form D – 1, Declaration / Undertaking		
3	Form D – 2, Company / Firm related information		
A	Power of Attorney / Authorization letter in favour of signatory of Bid, submitted		
B	Attested copy of Deeds or Memorandum of Association, submitted		
C	Copy of certified CA certificate for verification of Turnover data		
D	Copies of Financial resources / Bank facilities, whichever applicable, submitted		
E	Copy of P.F. Registration Certificates, submitted		
F	Copy of Employees Insurance Schemes Registration Certificates, submitted		
4	Form D – 3, List of Completed Similar Projects during last 5 years		
a	Copy of Original or attested copies of work order, final completion certificates from Client		
5	Form D – 4,		

Sr. No.	Details / Documents	Compliance (Yes / No)	Page No.
	Detailed information about Completed similar projects		
A	Photographs showing the sports fields with external works		
B	Client's Certificate		
C	Close up Photographs as mentioned in format		
D	Evidences of Client / 3rd party audits for Quality assurance system.		
E	Progress Monitoring Reports for monitoring system signed by client.		
6	Form D – 5, Information about Litigation History		
7	Affidavit		

AFFIDAVIT

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.

2. The undersigned also hereby certifies that neither our firm M/s _____

   _____have abandoned any work in India nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid.

3. The undersigned hereby authorise(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.

4. The undersigned understand and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Department / Project implementing agency.

(Signed by an Authorised Officer of the Firm)

Title of Officer

Name of Firm

Date